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MINUTES OF THE REGULAR MEETING OF THE BOARD HELD THURSDAY, JANUARY 19, 2023  
IN THE KENORA DISTRICT SERVICES BOARD ADMINISTRATION OFFICE  
& VIA ZOOM VIDEOCONFERENCING  
COMMENCING AT 10:00 AM

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**PRESENT:** Fred Mota, Municipality of Red Lake; Mark Sobchuk, Lac Seul Unincorporated; Laurie Huffman, Oxdrift Unincorporated; Barry Baltessen, Lake of the Woods North; Jack Harrison, City of Dryden; Dennis Wallace, Lake of the Woods South; Doug Lawrance, Municipality of Sioux Lookout; Bill Gascon, Township of Ignace

**PRESENT Via Videoconference:** James Dalzell, Township of Pickle Lake; Matt Rydberg, Township of Sioux Narrows-Nestor Falls; Dan Sutton, Township of Ear Falls

**REGRETS:** Lisa Moncrief, City of Kenora; Gord Griffiths, Municipality of Machin

**STAFF:** Henry Wall, Chief Administrative Officer; Ben Reynolds, Director of Infrastructure; Louie Napish, Indigenous and Special Projects Liaison; Sarah Stevenson, Director of Integrated Social Services; Corrine Owen, Director of Finance; Wade Gagnon, Deputy Chief of Operations; Bri Pollock, HR Manager; Roberta Lappage, Communications Officer; Kimberley McCart, Executive Coordinator

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1. **CALL TO ORDER**

The Chair called the meeting to order at 10:00 AM and read the Land Acknowledgement:

*As we gather, we recognize that we are on Treaty #3 lands and provide services to the people of Treaty #5 and Treaty #9. We acknowledge and appreciate the history, spirituality, culture, and stewardship of the Anishinaabe, Metis and other indigenous people who have called this area home for many centuries.*

*The Kenora District Services Board is committed to doing its part and working intentionally with First Nation communities and aboriginal organizations to build understanding of the harm that colonization caused to indigenous people. We commit to reconciliation that respects our indigenous brothers and sisters and acknowledges their right to self-determination, working together to build capacity and support positive change.*

2. **APPROVAL OF AGENDA**

2.1 Resolution to Approve the Agenda

**RES 2023-005**

Moved by Director Mota  
Seconded by Director Wallace

**RESOLVED THAT** the Board of Directors approves the agenda for the January 19, 2023 meeting.

**CARRIED**

3. **DISCLOSURE OF INTEREST AND THE GENERAL NATURE THEREOF**

The Chair called for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

*No member declared a pecuniary interest with respect to the agenda.*

The Chair called upon members present for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act, for minutes of previous meetings at which a member was not in attendance and which had not previously been declared.

*No member declared a pecuniary interest with respect to the previous minutes.*

4. **REPORTS OF OFFICERS**

4.1 **Director of Finance**

4.1.1 **2023 Budget**

The Director of Finance continued the presentation on the proposed 2023 Budget from the January 18, 2023 Meeting.

*Director Gascon entered the meeting at 11:08am.*

*Director Harrison entered the meeting at 11:19am.*

4.2 **Chief Administrative Officer**

4.2.1 **Sioux Lookout Safe Sobering Site Agreement**

**RES 2023-006**

Moved by Director Lawrance  
Seconded by Director Harrison

**RESOLVED THAT** the Board of Directors authorizes the Chief Administrative Officer and administrative staff to move forward with the implementation of the Safe Sobering Assessment Site at 15 Fair Street in Sioux Lookout as outlined in Board Report BR2023-006 dated January 8, 2023; and further,

That the Board of Directors authorizes the Chief Administrative Officer and Director of Finance to execute the necessary memorandums of understanding and agreements to mobilize the project for 2023.

**CARRIED**

4.2.2 **2023 Meeting Schedule**

**RES 2023-007**

Moved by Director Sutton  
Seconded by Vice-Chair Sobchuk

**RESOLVED THAT** the Board of Directors adopts the proposed 2023 Board of Directors Meeting Schedule as presented in the Chief Administrative Officer's report BR2023-007 dated January 8, 2023.

**CARRIED**

#### **4.2.3 2023 ROMA Conference and Delegation Meetings**

**RES 2023-008**

Moved by Director Huffman  
Seconded by Director Gascon

**RESOLVED THAT** the Board of Directors receives the Chief Administrative Officer's report BR2023-008 dated January 8, 2023 as information

**CARRIED**

#### **4.2.4 Open Letter to Citizens and Residents of Treaty 3**

The Board reviewed correspondence from Grand Council Treaty #3.

### **4.3 Director of Infrastructure**

#### **4.3.1 CMHC Loan Agreement 26779330 (Kenora Seniors)**

**RES 2023-009**

Moved by Director Mota  
Seconded by Director Gascon

**RESOLVED THAT:**

1. The Corporation is hereby authorized to borrow up to \$16,752,908 from Canada Mortgage and Housing Corporation (the Lender), upon and subject to the terms and conditions contained in a loan agreement to be dated on or about December 10th, 2022 between the Corporation and the Lender (as the same may be amended, restated, supplemented or otherwise modified from time to time, the Loan Agreement).
2. As general and continuing collateral security for the due payment of all present and future indebtedness and the performance of all of the other obligations of the Corporation to the Lender pursuant to the Loan Agreement and otherwise (the Obligations), the Corporation is hereby authorized to mortgage, charge, hypothecate and grant a security interest in favour of the Lender in its property and assets, now owned or hereafter acquired, and every interest therein of any nature whatsoever, all as more particularly described in, and upon and subject to the terms and conditions set out in, a charge and a general security agreement (the Security Agreements).
3. As additional security for the Obligations, the Corporation is hereby authorized to enter into the other Loan Documents (as such term is defined in the Loan Agreement) and any other documents or agreements as may be reasonably required by the Lender in connection with the Loan Agreement substantially in the form of such draft documents or agreements presented or described to the directors of the Corporation, subject to such amendments to which any authorized officer or director may agree from time to time (collectively, the Additional Documents).
4. Any and all actions taken prior to this date by any of the officers or directors of the Corporation in connection with the negotiation of the Loan Agreement, the Security Agreements and the Additional Documents and any other ancillary and supporting documents or agreements (collectively, the Documents), are hereby authorized, ratified and confirmed.
5. Any two (2) of the Chair, Vice Chair, Chief Administrative Officer, and Director of Finance (any such two (2) are hereinafter referred to collectively as "Authorizing Officers") are hereby authorized to:
  - (a) execute and deliver the Documents with such changes, if any, as the officer or director may deem necessary or advisable, such execution to be conclusive evidence of his or her approval of any such changes;

(b) execute and deliver all such instruments, agreements and other documents and take such further and other action as in such officer's or director's opinion may be necessary or desirable, now or in the future, to facilitate or complete the transactions and agreements hereby approved and authorized; and  
(c) execute and deliver any replacements, extensions, amendments, renewals or supplements to any of the foregoing as he or she may deem necessary or advisable at any time or from time to time.

**CARRIED**

**8. IN-CAMERA**

**8.1 Resolution to convene to In-Camera meeting**

**RES 2023-010**

Moved by Director Harrison  
Seconded by Director Wallace

**RESOLVED THAT** the Board of Directors convenes to an In-Camera meeting.

**CARRIED**

*Director Mota left the meeting at 11:50am.*

**8.2 Resolution to approve the Agenda for an In-Camera meeting**

**RES 2023-011**

Moved by Director Rydberg  
Seconded by Director Sutton

**RESOLVED THAT** the Board of Directors approve the In Camera agenda for January 19, 2023.

**CARRIED**

**8.3 Resolution to resume public meeting**

**RES 2023-012**

Moved by Director Huffman  
Seconded by Director Sutton

**RESOLVED THAT** the Board of Directors resumes the public Board meeting.

**CARRIED**

**9. BUSINESS ARISING FROM IN-CAMERA**

**9.1 Community Housing Priority Projects Approval**

**RES 2023-013**

Moved by Vice-Chair Sobchuk  
Seconded by Director Harrison

**RESOLVED THAT** the Board of Directors authorizes the Board Chair and Chief Administrative Officer to execute the Contribution Agreement and COCHI Sustainability Plan for the Community Housing Priority Projects approval, as established by the COCHI program guidelines.

**CARRIED**

## 9.2 CMHC National Housing Co-Investment Fund Renewal and Repair Funding

### RES 2023-014

Moved by Director Gascon  
Seconded by Director Huffman

**RESOLVED THAT** the Board of Directors authorizes the Chief Administrative Officer and Administration to negotiate and customize a Contribution Agreement with the Canada Mortgage and Housing Corporation for the National Housing Co-Investment Fund Renewal and Repair program as outlined in BR2023-003; and further;  
**THAT** the Contribution Agreement with Canada Mortgage and Housing Corporation be presented to the Board of Directors at its regular Board meeting on February 16, 2023 for final approval.

**CARRIED**

## 9.3 Sioux Narrows Land Purchase

### RES 2023-015

Moved by Director Sutton  
Seconded by Director Lawrance

**RESOLVED THAT** the Board of Directors authorizes the Chief Administrative Officer to complete the purchase of lands in Sioux Narrows for future development opportunities as outlined in BR2023-002.

**CARRIED**

## 9.4 2023 Non-Union Salary Grid

### RES 2023-016

Moved by Director Harrison  
Seconded by Director Wallace

**RESOLVED THAT** the Board of Directors approves the Director of Finance Report BR2023-005: Non-Union Wage Grid;  
**AND**  
That the Board of Directors authorize the 2023 Non-Union Salary grid to be retroactively effective on January 1, 2023 as attached.

**CARRIED**

## 10. REPORTS OF COMMITTEES/TASK FORCES

None

## 11. RESOLUTIONS

None

## 12. NEW BUSINESS

None

## 13. CORRESPONDENCE

None

## 14. NOTICES OF MOTIONS

None

15. **PETITIONS**

None

16. **ADJOURNMENT**

**RES 2023-017**

Moved by Director Wallace  
Seconded by Director Huffman

**RESOLVED THAT** the Board of Directors adjourns the meeting.

**CARRIED**

The meeting was adjourned at 12:15PM.

**Approved by Resolution No. 2023-019**

**This 16<sup>th</sup> day of February, 2023.**



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**Chair**