



MINUTES OF THE REGULAR MEETING OF THE BOARD HELD FRIDAY, OCTOBER 14, 2022
IN THE KENORA DISTRICT SERVICES BOARD ADMINISTRATION OFFICE
& VIA ZOOM VIDEOCONFERENCING
COMMENCING AT 10:00 AM

PRESENT: Barry Baltessen, Lake of the Woods North (Chair); Mark Sobchuk, Lac Seul Unincorporated; Martin MacKinnon, City of Dryden; Dan Sutton, Township of Ear Falls

PRESENT Via Videoconference: Ron Kujansuu, Municipality of Machin; Bob Stewart, Lake of the Woods South; Penny Lucas, Township of Ignace (Vice Chair); Doug Lawrance, Municipality of Sioux Lookout;

REGRETS: Andrew Poirier, City of Kenora;; Fred Mota, Municipality of Red Lake; Ed Murray, Oxdrift Unincorporated; Dwight Monck, Township of Pickle Lake; Matt Rydberg, Township of Sioux Narrows-Nestor Falls

STAFF: Henry Wall, Chief Administrative Officer; Ben Reynolds, Director of Infrastructure; Louie Napish, Indigenous and Special Projects Liaison; Sarah Stevenson, Director of Integrated Social Services; David Hamilton, Director of Emergency Medical Services; Roberta Lappage, Communications Officer; Bri Pollock, Human Resources Manager; Kimberley McCart, Executive Coordinator

1. CALL TO ORDER

The Chair called the meeting to order at 10:02 AM and read the Land Acknowledgement:

As we gather, we recognize that we are on Treaty #3 lands and provide services to the people of Treaty #5 and Treaty #9. We acknowledge and appreciate the history, spirituality, culture, and stewardship of the Anishinaabe, Metis and other indigenous people who have called this area home for many centuries.

The Kenora District Services Board is committed to doing its part and working intentionally with First Nation communities and aboriginal organizations to build understanding of the harm that colonization caused to indigenous people. We commit to reconciling the past in a way that respects our indigenous brothers and sisters and acknowledges their right to self-determination, working together to build capacity and support positive change.

2. APPROVAL OF AGENDA

2.1 Resolution to Approve the Amended Agenda

RES 2022-154 Moved by Vice Chair Lucas
Seconded by Director Sutton

RESOLVED THAT the Board of Directors approves the amended agenda for the October 14, 2022 meeting, with the addition of item 7.1.4 Long Term Transfer Payment Agreement and 11.1 Board Round Table.

CARRIED

3. DISCLOSURE OF INTEREST AND THE GENERAL NATURE THEREOF

The Chair called for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

No member declared a pecuniary interest with respect to the agenda.

The Chair called upon members present for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act, for minutes of previous meetings at which a member was not in attendance and which had not previously been declared.

No member declared a pecuniary interest with respect to the previous minutes.

4. MINUTES OF PREVIOUS MEETING

4.1. Resolution to approve the September 14, 2022, Regular Meeting Minutes.

RES 2022-155 Moved by Director Stewart
Seconded by Director MacKinnon

RESOLVED THAT the Board of Directors approve the September 14, 2022 Regular Meeting Minutes.

CARRIED

5. DETERMINATION OF ITEMS REQUIRING A SEPARATE DISCUSSION

It was determined that the following items require separate discussion:

- 7.1.3 Service Recognition Awards
- 7.1.4 Long Term Care Transfer Payment Agreement
- 7.2.2 Audit Committee Terms of Reference

6. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

The following agenda items are hereby passed by **Resolution No. 2022-156**:

- 7.1.1 Grand Council Treaty #3 MOU
- 7.1.2 Starlink Broadband Internet Project
- 7.2.1 RFP External Audit Services Recommendation
- 7.2.3 Electronic Monitoring Policy
- 7.2.4 CMHC Social Housing Mortgage Renewal
- 7.3.1 Infrastructure Q3 report
- 7.4.1 "A Place for Everyone" Ten Year Housing and Homelessness Plan 2021 Annual Report
- 7.5.1 EMS Q3 Report

RES 2022-156

Moved by Director Lawrance
Seconded by Director Sobchuk

7.1.1 Grand Council Treaty #3 MOU

RESOLVED THAT the signed Memorandum of Understanding between Grand Council Treaty #3, the Kenora District Services Board and the Rainy River District Social Services Administration Board was reviewed.

CARRIED

7.1.2 Starlink Broadband Internet Rebate Program

RESOLVED THAT the Board of Directors receive the Chief Administrative Officer's report BR2022-113 – Starlink Broadband Internet Rebate Program Report as information.

CARRIED

7.2.1 RFP External Audit Services Recommendation

RESOLVED THAT the Board of Directors appoint Grant Thornton LLP – Partner Frank Lopez CPA, CA – as external auditors for the 2022, 2023, 2024, 2025, and 2026 fiscal years as recommended by the Audit Committee.

CARRIED

7.2.3 Electronic Monitoring Policy

RESOLVED THAT the Board of Directors receives and accepts the Director of Finance's report BR2022-108: Electronic Monitoring Policy;
AND
That the Board of Directors approve policy HR-IV-08 Electronic Monitoring and any related directives.

CARRIED

7.2.4 CMHC Social Housing Mortgage Renewal

RESOLVED THAT the Board of Directors receives and accepts the Director of Finances' report BR2022- 109: CMHC Social Housing Mortgage Renewal;
AND
That the Board of Directors approve the required resolution to authorize the Ministry to arrange on its behalf a refinancing of the existing mortgage for its project municipally known as 169 Memorial Avenue (Formally 169 Colonization Avenue);
AND
That the Board of Directors authorize and approve the CAO and Director of Finance to complete and execute any and all necessary documentation related to these negotiations.

CARRIED

7.3.1 2022 Third Quarter Infrastructure Report

RESOLVED THAT the Board of Directors receive the Director of Infrastructure's report BR2022-106 as information.

CARRIED

7.4.1 “A Place for Everyone” Ten Year Housing and Homelessness Plan 2021 Annual Report

RESOLVED THAT the Board of Directors receive and accept the Director of Integrated Social Services, report BR2022-112, “A Place for Everyone” –Ten Year Housing and Homelessness Plan - 2021 Annual Report;
And furthermore, the Board of Directors authorize the Chief Administrative Officer to submit the Annual Report to the Ministry of Municipal Affairs and Housing.

CARRIED

7.5.1 Land Ambulance (EMS) Third Quarter Report for 2022

RESOLVED THAT the Board of Directors receive and accept the Director/Chief of Emergency Medical Services’ report BR2022-115 Land Ambulance 2022 third Quarter Statistical Report dated October 5th, 2022.

CARRIED

7. CONSIDERATION OF ITEM(S) REQUIRING SEPARATE DISCUSSION

7.1.3 Service Recognition Awards

RES 2022-157 Moved by Director MacKinnon
Seconded by Director Sutton

RESOLVED THAT the Board acknowledges the dedication of Kenora District Services Board employees and authorizes the signatures of the Chair and Chief Administrative Officer on the certificates.

CARRIED

7.1.4 Long Term Care Transfer Payment Agreement

RES 2022-158 Moved by Director Kujansuu
Seconded by Vice Chair Lucas

RESOLVED THAT the Board of Directors authorizes the Board Chair and Chief Administrative Officer to negotiate and execute the Long Term Care Transfer Payment Agreement with the Ministry of Long Term Care.

CARRIED

7.2.2 Audit Committee Terms of Reference

RES 2022-159 Moved by Director Stewart
Seconded by Director MacKinnon

RESOLVED THAT the Board of Directors approve the changes and update to the Scope and amended Terms of Reference of the Audit Committee as recommended by the Audit Committee; and further
that the Board of Directors approve the renaming of the Audit Committee to the Finance and Audit Committee.

CARRIED

8. IN-CAMERA

8.1 Resolution to convene to In-Camera meeting

RES 2022-160 Moved by Director Sutton
Seconded by Director Sobchuk

RESOLVED THAT the Board of Directors convenes to an In-Camera meeting.

CARRIED

8.2 Resolution to approve the Agenda for an In-Camera meeting

RES 2022-161 Moved by Director Stewart
Seconded by Director Lawrance

RESOLVED THAT the Board of Directors approve the In Camera agenda for October 14, 2022.

CARRIED

8.3 Resolution to resume public meeting

RES 2022-162 Moved by Vice Chair Lucas
Seconded by Director Kujansuu

RESOLVED THAT the Board of Directors resumes the public Board meeting.

CARRIED

8.4 BUSINESS ARISING FROM IN-CAMERA

Kenora Seniors Housing Development Contract Award

RES 2022-163 Moved by Director Sutton
Seconded by Director MacKinnon

RESOLVED THAT the Board of Directors authorizes the Chief Administrative Officer to accept the tender from Jarnel Contracting Ltd. and to execute a CCDC2 Stipulated Price Contract with the firm for the construction of the new 56-units seniors complex in Kenora, ON as outlined in Board report BR2022-105.

CARRIED

Sioux Lookout Second Stage Housing Project Update

RES 2022-164 Moved by Director Sobchuk
Seconded by Director Stewart

RESOLVED THAT the Board of Directors authorizes the Chief Administrative Officer to negotiate and execute an Agreement of Purchase and Sale for 44 First Avenue North, Sioux Lookout with First Step Women's Shelter, subject to the conditions outlined in BR2022-111. AND THAT the Board of Directors approves the Proponent for the CMHC Funding Agreement Number 26781005 be changed from KDSB to First Step Women's Shelter.

CARRIED

Indigenous Relations and Special Projects Liaison Position

RES 2022-165

Moved by Vice Chair Lucas
Seconded by Director Kujansuu

RESOLVED THAT the Board of Directors accept the Chief Administrative Officer's report BR2022-116 dated October 14, 2022, as information; and further That the Board of Directors approves the Chief Administrative Officer to change the Indigenous Relations and Special Projects Liaison position from a three year Full-Time Temporary position to a Full-Time permanent position.

CARRIED

Chief Administrative Officer Performance Review

RES 2022-166

Moved by Director MacKinnon
Seconded by Director Sobchuk

RESOLVED THAT the Board of Directors receive and accept the Governance Committee's recommendation to delay the Chief Administrative Officer's annual performance review as outlined in Board Report BR2022-117 dated October 14, 2022; and further That the Board of Directors accept the Governance Committee's recommendation for the Chief Administrative Officer's salary adjustment to occur as per employment contract without the performance review being completed.

CARRIED

9. REPORTS OF COMMITTEES/TASK FORCES

None

10. RESOLUTIONS

None

11. NEW BUSINESS

11.1 Board Round Table

12. CORRESPONDENCE

12.1 Letter from Honourable Michael Kerzner, Solicitor General

13. NOTICES OF MOTIONS

None

14. PETITIONS

None

15. **ADJOURNMENT**

RES 2022-167

Moved by Director Stewart
Seconded by Vice Chair Lucas

RESOLVED THAT the Board of Directors adjourns the meeting.

The meeting was adjourned at 12:53PM.

CARRIED

Approved by Resolution No. 2022-169

This 17th day of November, 2022.



Chair