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MINUTES OF THE REGULAR MEETING OF THE BOARD HELD THURSDAY, JUNE 16, 2022  
IN THE KENORA DISTRICT SERVICES BOARD ADMINISTRATION OFFICE  
& VIA ZOOM VIDEOCONFERENCING  
COMMENCING AT 10:00 AM

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**PRESENT:** Barry Baltessen, Lake of the Woods North; Penny Lucas: Township of Ignace (Vice Chair); Ed Murray, Oxdrift Unincorporated; Doug Lawrance: Municipality of Sioux Lookout; Dwight Monck: Township of Pickle Lake;

**PRESENT Via Videoconference:** Ron Kujansuu: Municipality of Machin; Bob Stewart: Lake of the Woods South; Andrew Poirier: City of Kenora; Mark Sobchuk: Lac Seul Unincorporated; Dan Sutton: Township of Ear Falls

**REGRETS:** Matt Rydberg: Township of Sioux Narrows-Nestor Falls; Martin MacKinnon: City of Dryden; Fred Mota: Municipality of Red Lake

**STAFF:** Henry Wall: Chief Administrative Officer; Sarah Stevenson: Director of Integrated Social Services; Corrine Owen: Director of Finance; David Hamilton: Acting Director/Chief of Emergency Medical Services; Roberta Lappage: Communications Officer; Bri Pollock: Human Resources Manager; Kimberley McCart: Executive Coordinator

**GUESTS:** Kathryn Graham, MNP; Ian Frank, MNP; Mary Alice Smith, Kenora Moving Forward

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**1. CALL TO ORDER**

The Chair called the meeting to order at 10:01 AM and read aloud the Land Acknowledgement:

***We acknowledge that we are in Treaty 3 territory and the land on which we gather is the traditional territory of the Anishinaabe people.***

**2. APPROVAL OF AGENDA**

**2.1** Resolution to Approve the Amended Agenda

**RES 2022-109** Moved by Director Kujansuu  
Seconded by Director Stewart

**RESOLVED THAT** the Board of Directors approves the amended agenda for the June 16, 2022, Regular meeting of the Board (item 8.1.5 KDSB Strategic Plan was moved to 8.1.1).

**CARRIED**

**3. DISCLOSURE OF INTEREST AND THE GENERAL NATURE THEREOF**

The Chair called for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

*No member declared a pecuniary interest with respect to the agenda.*

The Chair called upon members present for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act, for minutes of previous meetings at which a member was not in attendance and which had not previously been declared.

*No member declared a pecuniary interest with respect to the previous minutes.*

**4. MINUTES OF PREVIOUS MEETING**

- 4.1. Resolution to approve the May 19, 2022, Regular Meeting Minutes.

**RES 2022-110** Moved by Director Lawrance  
Seconded by Director Murray

**RESOLVED THAT** the Board of Directors approve the May 19, 2022, Regular Meeting Minutes.

**CARRIED**

**5. DETERMINATION OF ITEMS REQUIRING A SEPARATE DISCUSSION**

**It was determined that the following items require separate discussion:**

- 8.1.1 - KDSB Strategic Plan
- 8.1.2 - 2022 AMO Conference Delegation Requests
- 8.3.1 – French Languages Plan

**6. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Item Nos. 8.1.3, 8.1.4, 8.1.5, 8.2.1, 8.2.2, and 8.4.1 are hereby passed by Resolution No. 2022-111.

**RES 2022-111** Moved by Director Poirier  
Seconded by Director Sobchuk

**8.1.3 NOSDA AGM Resolutions**

THAT the Board of Directors receives the Chief Administrative Officer's report BR2022-077 dated June 16, 2022.

**8.1.4 HR Policy Updates**

THAT the Board of Directors supports the revisions and updates to the policies as outlined in Board Report BR2022-071; and further,

THAT the Board of Directors approve the changes to policies HSF-I-01 Health and Safety Commitment and HSF-I-02 Workplace Violence and Harassment as recommended by the Governance Committee and that the changes take effect June 16, 2022.

**8.1.5 COVID-19 Safety Plan Update**

THAT the Board of Directors support the revisions and updates to the policy as outlined in Board Report BR2022-072; and further,

THAT the Board of Directors approve the changes to policy HSF-I-06 COVID-19 Safety Plan as recommended by the Governance Committee and the changes take effect June 16, 2022.

### 8.2.1 Finance Policy Updates

THAT the Board of Directors receives and accepts the Director of Finances' report BR2022-074: Finance Policy Updates; AND

THAT the Board of Directors approve the amended Finance Policy FNS-III-01 Tenant Arrears as recommended by the Governance Committee; and further

THAT the Board of Directors approve and authorize the implementation of Finance Policy FNS-III-08 Contract Management as recommended by the Governance Committee.

### 8.2.2 Budgeting Policy Update

THAT the Board of Directors receives and accepts the Director of Finances' report BR2022-075: Budget Policy Update; AND

THAT Board of Directors approve the amended policy FNS-III-03 Budgeting as recommended by the Governance Committee.

### 8.4.1 CMHC Seed Funding Agreement #26801571

THAT The Corporation approved at a meeting of the Board of Directors held on June 16, 2022, the execution and delivery by the Corporation of a Loan/Contribution Agreement dated May 22, 2022 ("Agreement") to be made between Canada Mortgage and Housing Corporation ("CMHC") and the Corporation providing for funding in the total principal amount of Thirty Thousand (\$30,000.00) Dollars ("Funding Amount") for the Project;

Any two directors or officers of the Board of Directors of the Corporation, or any combination thereof, are hereby authorized for and on behalf of the Corporation to execute or cause to be executed under its corporate seal or otherwise, the Agreement and such other documentation as required by the Agreement, with such alterations, additions, amendments and deletions as may be approved by such persons executing the same whose signature shall be conclusive of such authorization;

Such directors or officers of the Board of Directors of the Corporation, are hereby authorized for and in the name of the Corporation to execute and deliver under the corporate seal or otherwise all such other documents and to do all such other acts and things as may be necessary or desirable to give effect to this Resolution and to perform the obligations of the Corporation.

**CARRIED**

## 7. DELEGATIONS

### 7.1 KMF (Kenora Moving Forward)

Representatives and volunteers with Kenora Moving Forward presented a virtual PowerPoint presentation on the group's programs and initiatives.

### Consideration of Item(s) Requiring Separate Discussion

#### 8.1.1 KDSB Strategic Plan

Kathryn Graham and Ian Frank with Meyers Norris Penny (MNP) presented the final version of the 2022-2026 KDSB Strategic Plan.

**RES 2022-112** Moved by Director Sutton  
Seconded by Director Monck

**RESOLVED THAT** the Board of Directors receives the Chief Administrative Officer's report BR2022-078 dated June 16, 2022; and further, THAT the Board of Directors approves and authorize the implementation of the Kenora District Services Board's 2022-2026 Strategic Plan as presented.

**CARRIED**

#### **8.1.2 2022 AMO Conference Delegation Requests**

**RES 2022-113** Moved by Director Poirier  
Seconded by Vice Chair Lucas

**RESOLVED THAT** the Board of Directors receives the Chief Administrative Officer's report BR2022-069 dated June 16, 2022; and further, THAT the Board of Directors approves the delegation requests as presented.

**CARRIED**

#### **8.3.1 French Languages Plan**

**RES 2022-114** Moved by Director Murray  
Seconded by Director Lawrance

**RESOLVED THAT** the Board of Directors receives and accepts the Director of Integrated Social Services, report BR2022-076 2022 French Language Service Plans, and further, THAT the Board of Directors authorize the Chief Administrative Officer to submit the 2022 French Language Service Plans to the respective Ministries as required.

**CARRIED**

### **6. IN-CAMERA**

#### **6.1 Resolution to convene to In-Camera meeting**

**RES 2022-115** Moved by Director Kujansuu  
Seconded by Vice Chair Lucas

**RESOLVED THAT** the Board of Directors convenes to an In-Camera meeting.

**CARRIED**

#### **6.2 Resolution to approve the Agenda for an In-Camera meeting**

**RES 2022-116** Moved by Director Stewart  
Seconded by Director Lawrance

**RESOLVED THAT** the Board of Directors approve the In Camera agenda for June 16, 2022.

**CARRIED**

#### **6.3 Resolution to resume public meeting**

**RES 2022-117** Moved by Vice Chair Lucas  
Seconded by Director Monck

**RESOLVED THAT** the Board of Directors resumes the public Board meeting at 12:19pm.

**CARRIED**

**6.4 BUSINESS ARISING FROM IN-CAMERA**

**6.4.1 Sioux Lookout Housing Development Opportunity**

**RES 2022-118**

Moved by Director Poirier  
Seconded by Director Stewart

**RESOLVED THAT** the Board of Directors authorizes Chief Administrative Officer to negotiate and execute a Development Agreement and an Agreement of Purchase and Sale with Ontario Aboriginal Housing Services for 57 Avenue North, in Sioux Lookout as outlined in Board Report BR2022- 070; and further,  
That the Agreement of Purchase and Sale be conditional on the development commencing prior to September 30, 2023.

**CARRIED**

**6.4.2 CAO Employment Contract**

**RESOLVED THAT** the Board of Directors accept the recommendations of the Board Chair and Governance Committee as presented in Board Report BR2022-079 dated June 7, 2022; and,  
That the Board of Directors authorize the Board Chair to execute and sign an amended salary and employment contract for the Chief Administrative Officer as outlined in the report.

**RES 2022-119** Moved by Director Lawrance  
Seconded by Director Sobchuk

**8. REPORTS OF COMMITTEES/TASK FORCES**

None

**9. RESOLUTIONS**

None

**10. NEW BUSINESS**

None

**11. COMMUNICATIONS**

None

**12. NOTICES OF MOTIONS**

None

**13. PETITIONS**

None

**14. ADJOURNMENT**

**RES 2022-120**

Moved by Director Lucas  
Seconded by Director Mota

**RESOLVED THAT** the Board of Directors adjourns the Thursday, June 16, 2022, meeting.

**CARRIED**

The meeting was adjourned at 1:22pm.

**Approved by Resolution No. 2022-122**

**This 14<sup>th</sup> day of July, 2022.**



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**Chair**