

LIFE SKILLS TRAINER

TEMPORARY, FULL-TIME POSITION (Approx. 1 year duration)

BASED IN DRYDEN, KENORA, or SIOUX LOOKOUT, ONTARIO

COMPETITION #ISS-17-10-E

Dedicated to improving lives, the Kenora District Services Board (KDSB) is the integrated service delivery agency providing help and support when you need it. With forward thinking and engaged employees, we deliver Ontario Works, Social Housing, Early Learning and Child Care, and Land Ambulance to current and future clients.

We are currently seeking to hire a temporary, full-time **Life Skills Trainer** located in **Dryden, Kenora, or Sioux Lookout** to join our Integrated Social Services (ISS) team. Our employees enjoy a healthy work environment, development opportunities, and an opportunity to make a difference in the lives of others.

Reporting to the Manager of ISS, the Life Skills Trainer travels throughout the District of Kenora to provide life skills, employment readiness, and safety compliance training for KDSB clients. Key responsibilities include setting up and providing training sessions, planning, coordinating, and promoting integrated training forums, providing statistical data to support training needs, and investigating alternative training methods and partnerships for training opportunities.

Successful candidates will have:

- Demonstrated excellence in customer service and sufficient communication and interpersonal skills in dealing with clients, co-workers, management, the public, employers, and other community agencies.
- Knowledge of a large variety of community programs in order to assist clients with their needs
- Demonstrated skills in conflict resolution, leadership, and marketing to effectively deliver training while being motivational and relating empathetically to clients' situations
- The ability to use judgment in organizing time and prioritizing workload

Qualifications will include:

- Successful completion of a post-secondary education program in Social Services, Employment Services, Training, or similar and three years' experience in social services with emphasis on training delivery. Alternatively, a combination of education and/or experience is required.
- A Standard First Aid and CPR Trainer Certification (or the ability to obtain such certification)
- A satisfactory Criminal Background Check with vulnerable sector screening
- A valid Ontario Class G (or equivalent) driver's license

The hourly wage for this position is \$24.18 to \$25.65. Interested applicants are invited to submit a cover letter and resume, by email, referencing the competition number in the subject line of the e-mail, to the:

Human Resources Department
Kenora District Services Board
Email: hr@kdsb.on.ca

Confidential information provided by applicants will be used for the purpose of this competition only and will be protected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.

While all responses are appreciated, only those applicants selected for an interview will be contacted.
The KDSB is an equal opportunity employer.