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Minutes of the Regular Meeting of the Board held June 17, 2021.  
At Kenora District Services Board in Dryden  
& via Zoom Videoconferencing  
commencing at 10:00 AM

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**PRESENT Via Videoconference:** Barry Baltessen: Lake of the Woods North (Chair); Penny Lucas: Township of Ignace (Vice Chair); Andrew Poirier: City of Kenora; Bob Stewart: Lake of the Woods South; Dan Sutton: Township of Ear Falls; Doug Lawrance: Municipality of Sioux Lookout; Ed Murray: Oxdrift Unincorporated; Fred Mota: Municipality of Red Lake; Mark Sobchuk: Lac Seul Unincorporated; Martin MacKinnon: City of Dryden; Matt Rydberg: Township of Sioux Narrows-Nestor Falls; Ron Kujansuu: Municipality of Machin

**REGRETS:** Dwight Monck: Township of Pickle Lake

**STAFF:** Henry Wall: Chief Administrative Officer; Sarah Stevenson: Director of Integrated Social Services; Corrine Owen: Director of Finance; Andrew Tickner: Director/Chief of Emergency Medical Services; Ben Reynolds: Director of Infrastructure; Bri Pollock: Human Resources Manager; Kaitlin Cain: Executive Coordinator; Louie Napish: Special Projects and Indigenous Relations Liaison; Roberta Lappage: Communications Officer

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**1. CALL TO ORDER**

The Vice Chair called the meeting to order at 9:58 a.m. and acknowledged that the meeting was being held on Treaty #3 territory.

Welcome Matt Rydberg to the Board of Directors.

**2. APPROVAL OF AGENDA**

**2.1 Resolution to Approve the Amended Agenda**

**MOTION NO.: 2021-104** Moved by Martin MacKinnon  
Seconded by Andrew Poirier

**RESOLVED THAT** Board of Directors approves the agenda for the regular meeting of the Board to be held on June 17, 2021, via video conference.

CALLED; CARRIED

**ACTION: File**

**3. DISCLOSURE OF INTEREST AND THE GENERAL NATURE THEREOF**

The Vice Chair called for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

*No member declared a pecuniary interest with respect to the agenda.*

The Vice Chair called upon members present for declarations of pecuniary interest and the general nature thereof under the Municipal Conflict of Interest Act, for minutes of previous meetings at which a member was not in attendance and which had not previously been declared.

*No member declared a pecuniary interest with respect to the previous minutes.*

**4. MINUTES OF PREVIOUS MEETING**

4.1. Resolution to approve Thursday, May 20 Minutes

**MOTION NO.: 2021-105**

Moved by Fred Mota  
Seconded by Martin MacKinnon

**RESOLVED THAT** the Board of Directors approves the minutes of the Thursday, May 20 regular meeting of the Board of Directors as presented.

CALLED; CARRIED

**ACTION: Executive Coordinator**

There were no errors or omissions.

**5. UNFINISHED BUSINESS (*Business Arising from Minutes*)**

None.

**6. REPORTS OF OFFICERS**

**6.1 Director of Finance**

6.1.1 Resolution to execute contribution agreement

**MOTION NO.: 2021-106**

Moved by Dan Sutton  
Seconded by Doug Lawrance

**RESOLVED THAT** the Board of Directors to approves Director of Finance's report BR2021-083 dated June 17, 2021.

AND FURTHER,

That the Board of Directors authorize the Board Chair and Chief Administrative Officer to execute the Reaching Home Contribution Agreement with the United Way Simcoe Muskoka.

**6.2 Director of Infrastructure**

6.2.1 Dryden Seniors Build

The Director of Infrastructure provided a verbal report on the Dryden Seniors Housing build project.

**7. IN-CAMERA**

7.1 Resolution to convene to In-Camera meeting

**MOTION NO.: 2021-107**

Moved by Andrew Poirier  
Seconded by Bob Stewart

**RESOLVED THAT** the Board of Directors convenes to an In-Camera meeting on June 17, 2021.

10:19 AM

CALLED; CARRIED

**ACTION: File**

7.2 Resolution to approve Agenda for In-Camera meeting

**MOTION NO.: 2021-108** Moved by Fred Mota  
Seconded by Ed Murray

**RESOLVED THAT** the Board of Directors approves the agenda, for an In-Camera meeting on June 17, 2021.

CALLED; CARRIED **ACTION: File**

7.3 Resolution to resume public meeting.

**MOTION NO.: 2021-109** Moved by Andrew Poirier  
Seconded by Martin MacKinnon

**RESOLVED THAT** the Board of Directors resumes the public Board meeting June 17, 2021.

11:55 AM

CALLED; CARRIED **ACTION: File**

7.4 **BUSINESS ARISING FROM IN-CAMERA**

7.4.1 Resolution to execute a transfer payment agreement.

**MOTION NO.: 2021-110** Moved by Fred Mota  
Seconded by Ed Murray

**RESOLVED THAT** the Board of Directors authorizes the Board Chair and Chief Administrative Officer to execute a Transfer Payment Agreement related to the Investing in Canada Infrastructure Program (ICIP).

CALLED; CARRIED **ACTION: CAO**

7.4.2 Resolution to execute a contract.

**MOTION NO.: 2021-111** Moved by Matt Rydberg  
Seconded by Martin MacKinnon

**RESOLVED THAT** the Board of Directors authorizes the Chief Administrative Officer to execute a contract with Urban Systems Ltd. as per the firm's submitted proposal for consulting services related to the development of the Regional Housing Strategy as outlined in the Director of Infrastructure's Report BR2021-079.

CALLED; CARRIED **ACTION: CAO**

7.4.3 Resolution to execute an agreement.

**MOTION NO.: 2021-112** Moved by Mark Sobchuk  
Seconded by Bob Stewart

**RESOLVED THAT** the Board of Directors authorize the Board Chair and Chief Administrative Officer to negotiate and execute a transfer payment agreement with Canada, through the Ministry of Innovations, Science and Economic Development Canada as outlined in the Chief Administrative Officer's report BR2021-080; and further,

THAT the Board of Directors authorize the Board Chair and the Chief Administrative Officer execute a service contract with FSET Information Technology as outlined in the Chief Administrative Officer's report BR2021-080.

CALLED; CARRIED

**ACTION: CAO**

7.4.4 Resolution to execute a contribution agreement.

**MOTION NO.: 2021-113**

Moved by Ed Murray  
Seconded by Ron Kujansuu

**RESOLVED THAT** the Board of Directors authorize the Board Chair and Chief Administrative Officer to negotiate and execute a Contribution Agreement with the Public Health Agency of Canada on behalf of Canada.

CALLED; CARRIED

**ACTION: CAO**

7.4.5 Resolution to issue tender and execute a term sheet.

**MOTION NO.: 2021-114**

Moved by Martin MacKinnon  
Seconded by Ed Murray

**RESOLVED THAT** the Board of Directors authorizes the Chief Administrative Officer to move forward with development and issuing the tender call for the Dryden 40-unit Seniors Housing Project; and

FURTHER THAT the Board of Directors authorizes the Board Chair and Chief Administrative Officer to execute the Canadian Mortgage and Housing Corporation (CMHC) National Housing Co-investment Fund (NHCF) term sheet for the Dryden 40-unit Seniors Housing Project.

CALLED; CARRIED

**ACTION: CAO**

**8. REPORTS OF COMMITTEES/TASK FORCES**

None

**9. RESOLUTIONS**

None

**10. NEW BUSINESS**

**11. COMMUNICATIONS**

None

**12. NOTICES OF MOTIONS**

None

**13. PETITIONS**

None

**14. CLOSURE**

**MOTION NO.: 2021-115**

Moved by Andrew Poirier  
Seconded by Martin MacKinnon

**RESOLVED THAT** the Board of Directors adjourns the June 17, 2021, meeting.

CALLED; CARRIED

**ACTION: File**

The meeting was adjourned at 12:00 PM

Approved by Resolution No. 2021-117

This 15<sup>th</sup> day of July, A.D. 2021.

  
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Chair